



Department of English

Graduate Student Handbook

2009-10

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GRADUATE WORK IN ENGLISH AT FLORIDA STATE

The Graduate Program in English at Florida State University offers a comprehensive and intellectually stimulating program for those who wish to be literary scholars, creative writers or scholars/teachers of rhetoric and composition. Its diverse and accomplished faculty are actively involved in every phase of the graduate student's life, including mentoring and assisting students during the job placement process.

The Graduate Program offers the Master of Arts (M.A.), Master of Fine Arts (M.F.A.), and Doctor of Philosophy (Ph.D.) degrees. Students in the M.A. program focus on one of two tracks: (1) Literature, Folklore and Cultural Studies; (2) Rhetoric and Composition. M.F.A. students focus on Creative Writing. Students in literature, folklore and cultural studies will write a publishable capstone essay for their final project; students in rhetoric and composition have the option to write a thesis or to submit a portfolio. Creative writing students present a coherent body of creative work for the thesis.

Teaching assistants without previous teaching experience participate in a six-week program during the summer term preceding their appointment. This program prepares students to teach in the composition classroom and to tutor in the Department's Reading-Writing Center. Graduate students may also train to teach in computer-mediated classrooms.

The graduate students' lounge, room 308, is the graduate student home-away-from-home, especially for those who do not have a TA office, so please feel welcome and comfortable there. All teaching assistants have mailboxes there, and the room offers a variety of other amenities: a book exchange, bulletin boards, several computers and a printer.

The primary departmental facilities for graduate student computer use are the machines and printers in Room 308. Teaching assistants have limited access to the departmental copier, and that is used for teaching materials only. Those teaching a 1000 level course (i.e. ENC1101, ENC1102) will use the copier in room 222-G. (See the Director of First-Year Composition for further details.) Those teaching 2000 level classes and above may submit requests to the Department of English office staff in room 405 with a copy request form at least 24 hours before needed. Preferably, the department encourages, as a matter of policy, all teachers to use PDF formatted material posted to class Blackboard sites and thereby decrease the amount of paper used by the Department of English. Please note that the main office is open from 8:00 a.m. to 5:00 p.m.

All currently enrolled English graduate students are subscribed to gs@lists.fsu.edu. This e-mail address is for department business only. The department administration communicates with English graduate students as a whole through this address. If a student wishes to post advertisements or personal requests or to converse generally with fellow graduate students please do so at the "badinage" forum: english3.fsu.edu/badinage. Subscription to badinage is voluntary. The Graduate English Advisory Resource (GEAR) also sponsors a Department of English Facebook page. Those interested can search for FSU Graduate English. Participation is also voluntary.

I. ADVISING

Graduate students are not strictly *required* to have an advisor. Life and graduate school can be complex, however, so advice is both recommended and desirable.

A. Advice for New Graduate Students

Email the DGS to make an appointment for advising. The DGS will be act as advisor to aid in selecting courses, understanding program requirements, choosing a committee, and surviving the first semester or two of graduate school. Soon, however, the major professor should assume that function (see below). Graduate English Advocacy Resource (GEAR) has also established a mentoring program. All new graduate students are offered a fellow graduate student to whom they can turn for advice and support. If a student would like more information about the mentoring program, please leave a name and phone number in the GEAR mailbox in Room 308.

B. Advice and Guidance from the Major Professor and Supervisory Committee

Every candidate for the M.A., M.F.A. or the Ph.D. should select a major professor by the beginning of his or her second year in the program. The major professor will be the advisor and taskmaster; if writing a capstone essay, a thesis or a dissertation, the major professor will guide the student through its writing and will be the most important judge of its success. Students should choose a professor they respect, one with whom they share a working rapport, and one who has an interest in the area of concentration. Because the major professor will directly affect the quality of the graduate school experience, students will want to choose carefully. If the student earned an undergraduate degree in English at Florida State, he/she may already have a preference for major professor. If the student is new to the university, or to the department, he/she might plan a schedule, during the first semester or two of graduate school with such a choice in mind. “Shop around”: take courses from a variety of professors in the field. (The faculty listings in this handbook indicate each faculty member’s areas of specialization.) Students will have to approach the faculty member and ask that person to be the major professor. When students have chosen a major professor, they should bring a current annual review to the professor so that he or she will know where the student stands in terms of requirements and can assume the task of advising the student thereafter.

Rhetoric and Composition M.A. candidates who intend to take the comprehensive examination rather than write a thesis, should select a major professor and supervisory committee and register for the Comp Exam (ENG8966) the semester they plan on graduating. Those M.A. candidates, who plan to write capstone essays or theses, and all Ph.D. candidates, choose not only a major professor but also a supervisory committee, in accordance with the following procedures:

1. The M.A. or M.F.A. Supervisory Committee: Each M.A. or M.F.A. candidate needs a three-member supervisory committee. The major professor will chair the committee and will help choose two other English faculty members to serve as committee members. Each faculty member must have Graduate Faculty Status. Before the Graduate Program Assistant will release registration numbers for the capstone essay or thesis, a complete, signed supervisory committee form must be on file in the English Department Graduate Program Assistant’s office. This form is online at: english.fsu.edu/graduate/gradmain.htm
2. The Doctoral Supervisory Committee: Every Ph.D. candidate needs at least a four-member supervisory committee. The committee should include two English faculty members specializing in the major area of concentration; one of these, the major professor, will chair the committee. A third committee member should be an English faculty member specializing in the minor area of concentration. Students will also choose one committee member from outside the Department of English; this

University Representative can be selected from any other department in the University but must have earned tenure. All members of the committee must have graduate faculty status. Before the Graduate Program Assistant will release any reference numbers related to preparation for the Ph.D. preliminary examination, students must secure a committee form from the Graduate Program Assistant in 405B Williams Building, collect committee members' signatures, and return the form to the Graduate Program Assistant for filing.

E. Transferring Credit from another Graduate Program

Students entering Florida State's graduate program in English from another graduate program or department, may transfer up to 6 semester hours of degree credit with the approval of the DGS. Upon entering Florida State's Ph.D. program, the student and the DGS will decide what part of the M.A. or M.F.A. coursework fulfills specific Ph.D. requirements (as distinct from the Ph.D. hours requirements). Students may also be able to transfer satisfaction of the foreign language requirement by demonstrating course credit for graduate-level work or including evidence of having passed a foreign language examination. Apply for transfer credit upon beginning graduate work at Florida State. Graduate work transferred from another institution must have commenced not more than seven years prior to the transfer request for the credits to be applicable.

II. FINANCIAL ASSISTANCE

A. The Teaching Assistantship

1. Training

A teaching assistant (TA) typically teaches two classes each semester. Some students, in their first year may teach a 2-1 or 1-2 course load, or perform comparable duty in the department. In their second and subsequent years, students will normally revert to a 2-2- teaching assignment. In return, students are paid stipends of \$11,047 (M.A./M.F.A) or \$11,348 (Ph.D.) and they are provided with tuition waivers that cover most of the cost of the graduate courses they will be taking. Students will, however, have to pay fees; \$87.44 per hour for out-of-state students and \$57.38 per hour for Florida residents. In addition a \$20.00 per semester facilities use fee is charged. (These rates are subject to change).

Initially, students are assigned to the First-Year Writing Program. If students have had less than one year of college-level teaching experience and/or no graduate coursework in the teaching of composition in college, they are required to take the training program during the summer session C, which runs from late June to early August each summer. Before that session begins, students need to register for LAE 5370, Teaching English in College, LAE 5946, Teaching English as a Guided Study, and ENG 5933, Pedagogy Internship. In addition to the stipend mentioned above, students receive a stipend of \$1250 (paid over three bi-weekly pay periods) for taking this training program, and receive a tuition waiver that covers most of the cost of these seven credit hours of graduate coursework. Registration for the Summer C term opens the week before classes begin. Please see the Registrar's website for the registration window. The initial required meeting for the First-Year Writing staff will be held the Friday before classes begin each fall.

2. Duties and Responsibilities

Teaching assistants must enroll for at least *nine hours* of coursework each semester but tuition waivers (excluding fees) will be provided for as many as 12 hours of credit. During the first year, TAs are required to take one hour of ENG 5933 (Pedagogy) each semester. Those teaching in the First-Year Composition program, must adhere to the program guidelines outlined in the Teacher's Guide. If the

student is an RA to a professor in a large lecture course, that student must adhere to the guidelines laid down by that professor.

3. Rewards

T.A.s receive a stipend and a tuition waiver. Upon receipt of a degree, students will already have considerable teaching experience. Beginning in the second year as a T.A., students will be eligible to design and propose a “special topics” course for first-year composition. For example, one might propose “Writing about Film” or “Literature and Popular Culture” and, depending on qualifications, the student may also be eligible to teach workshops in fiction or poetry writing for first-year students. Furthermore, as enrollment needs and funds dictate, the Department may invite advanced graduate students on the basis of seniority, teaching record, and course proposals to instruct selected sophomore literature courses (LIT 2020, The Short Story, and LIT 2081, Contemporary Literature), or a junior-level composition course (ENC 3310, Article and Essay Workshop).

4. Supervised Teaching

As noted under “Training” above, beginning T.A.s without previous college experience teaching writing ordinarily take two summer courses in college teaching and complete an internship the summer before they assume responsibility for teaching their own classes. New teaching assistants who come to Florida State with adequate teaching experience are not required to take summer training. Instead, they participate in an orientation session with the director of first-year composition the week before fall classes begin.

In addition, during the fall and spring semesters of their first year all new TAs are assigned teaching mentors and participate in a year-long mentoring program. Several times throughout the semester, small groups of T.A.s and their mentors meet and mentors also meet individually with their T.A.s. Mentors visit each T.A.’s class and, at the end of the semester, write a letter evaluating their work with the T.A. over the course of the semester.

First-year T.A.s in the program also attend a weekly teacher-support class, ENG 5933 (Pedagogy Workshop), where they discuss issues of concern in the first-year composition classroom. During fall semester new T.A.s prepare teaching materials for the ENC 1102 sections they will teach in the spring, and, during the spring semester, new T.A.s design special topic first-year composition courses they will have the option of teaching the following year.

After their initial training year, continuing T.A.s may elect to attend various workshops offered each semester and should invite faculty members, usually members of their committees, to observe their classes. These visits fulfill a number of functions. They allow T.A.s to share teaching experiences with professors in different areas of English Studies. Professors are in a position to write letters of support for the T.A.s. These are kept on file in the first-year composition office. More importantly, the T.A. now has a professor who he/she can ask for a teaching recommendation for the placement dossier. The Program for Instructional Excellence (PIE), moreover, also provides support for building teaching skills, including workshops and opportunities to have classroom performance videotaped. Contact PIE at 644-8844 or learningforlife.fsu.edu/ctl/collaborate/PIE/associatesprogram.cfm

5. Renewal

For reappointment after the first year, T.A.s must maintain a 3.5 cumulative grade point average, make satisfactory progress toward the degree, and discharge their assigned duties successfully. During the spring semester, the Graduate Committee, the Graduate Director, the Director of First-Year Writing

and the Director of Undergraduate Studies will meet to review the progress of all students holding teaching assistantships to determine if they have met these criteria. An M.A. candidate should not expect to be offered an assistantship for more than two years; an M.F.A. candidate should not expect to be offered an assistantship for more than three years; a Ph.D. candidate should not expect to be offered an assistantship for more than five years.

Please keep in mind that Teaching Assistantships are awarded on a competitive basis. To retain a Teaching Assistantship students must 1) progress through the degree program on schedule, 2) complete all classes each semester (the department allows one semester to make up any incomplete grades), and 3) maintain a 3.5 grade point average. Each spring the Department of English evaluates every student's annual reviews and current progress. If students are not in compliance with any of the above requirements they will receive a letter detailing their shortcomings. Students will have one semester (the summer semester) to comply with the above requirements before the TA assignment is rescinded.

6. Instructorships

Each year (funds permitting), the Department invites applications for several full-time Instructor positions from all Ph.D. students who have defended their dissertations before fall term begins; that is, the candidate must graduate not just defend by August. Instructorships are full-time, non-tenure track faculty appointments with salary and university benefits for the year. During the nine-month appointment, Instructors teach four courses each semester (usually sophomore- or junior-level liberal studies courses). Those eligible to apply for one of these appointments will receive a letter invitation during the spring semester. In it potential instructors will be asked to submit a letter of application and curriculum vitae. Selection criteria include scholarship (coursework, prelims, dissertation, and publications), and teaching records.

Instructorships should be applied for with all the care and professionalism one brings to any application for employment. An Instructorship is the final appointment in the Department; one cannot take up other forms of departmental support after the appointment is finished. It is designed to add to the teaching experience of those actively seeking full-time employment.

B. Fellowships

Each year the university offers a limited number of four-year Presidential Fellowships valued at \$23,000 for Ph.D. students new to FSU. University Fellowships, valued at \$18,000, are available to both new and returning students. Each also includes a tuition waiver from 9-12 credits per term and a yearly \$1,250 health insurance supplement. While the Presidential University Fellowship is a four-year award (with the stipend varying in years two and three), it is not automatically renewed each year and must be applied for yearly. Holders of the Presidential University Fellowship and the University Fellowship may in some instances supplement their stipends with a part-time teaching assistantship, but such teaching to supplement these Fellowships is limited to one three-hour course per term (or its equivalent). Fellowships for ethnic or minority students, including McKnight Doctoral Fellowships (up to five years of support, with tuition waivers and a \$12,000 annual stipend), and the Leslie N. Wilson-Delores Auzenne Assistantship for Minorities (\$5,000 plus tuition waivers) are also available (see below). A small number of \$6,300 College Teaching Fellowships are also open to first-time FSU students. These include a \$400 health insurance supplement. Ph.D. candidates, that is, those at the dissertation stage, are eligible to apply for a Dissertation Research Grant for research expenses of up to \$750. Finally, students may apply for the \$10,000 Kingsbury Writing Award, conferred to those graduate students who demonstrate "excellence of thought and expression, creativity, and originality." Other funding possibilities are detailed on the Office of Graduate Study web page: gradstudies.fsu.edu/Funding-Awards/Graduate-School-Fellowships

C. Minority Fellowships

The Leslie N. Wilson-Delores Auzenne Assistantship for Minorities is available for all new or currently enrolled minority graduate students. Nomination is through the department or college, but competition for these awards is university-wide. Criteria for the competition can be found on the Graduate School's website. A number of African American students in the program have also held McKnight Doctoral Fellowships, which provide up to five years of support, with a stipend of \$12,000 plus tuition waivers. The McKnight program is funded through the Florida Education Fund (FEF): <http://www.fefonline.org/>. Graduate students who are citizens from Latin America and the Caribbean (including Puerto Rico and the U.S. Virgin Islands) and who have been awarded non-duty scholarships from the U.S. federal government or the State of Florida government of a minimum of \$500 per academic year (fall and spring semesters) may also be eligible to be designated as Latin American and Caribbean Scholarship recipients. For further information on the teaching assistantship or any of these fellowships, consult the Office of Graduate Study web page: gradstudies.fsu.edu/Funding-Awards/Graduate-School-Fellowships

D. Loans

Please contact the Office of Financial Aid: <http://financialaid.fsu.edu/> or <http://www.fafsa.ed.gov/> for a complete list of lending opportunities.

E. Other Support

The Federal Student Aid Information Center at 1.800.433.3243 is also helpful. Check the financial aid section of Career Key in the FSU Career Center Library as well. Students can also refer to the English department graduate page for a list of available outside resources: english.fsu.edu/funding/index.html. Students might also consult the following books available in Strozier library: *Directory of Research Grants*, *Annual Register of Grant Support*, and *The Grants Register*. Finally, some helpful financial aid websites include:

- FSU Financial Aid: finaid.fsu.edu
- FinAid: finaid.com This site has a menu of other sites to explore.
- Financial Aid Resource Center: theoldschool.org/grads.asp Provides general information about graduate aid and access to free scholarship searches.
- Peterson's Graduate School Guide: petersons.com

F. Mandatory Health Insurance Requirement

Effective fall 2007, all new, full-time, main campus graduate students carrying at least nine (9) graduate credit hours are required to show proof of adequate health insurance or to enroll in the University sponsored plan. Online students are exempt from this requirement. For further information see: gradstudies.fsu.edu/Information-For/New-Current-Students

1. Health Insurance Subsidy for Graduate Assistants and Fellows

To help graduate assistants and fellows with the new health insurance requirement, a subsidy is available towards the purchase of the university sponsored health insurance plan. Enrollment will be available on an annual or a semester basis: the annual subsidy is \$400, the semester subsidy is \$167. All subsidies will be processed through Payroll as a salary supplement on a semester basis, disbursed in early October of the fall semester and early February for both spring and summer semesters. There will be a notation on the student's pay stub. Taxes will apply. Early enrollment is encouraged, as funds are limited and will be awarded on a first-come, first-serve basis.

2. Eligibility

- Qualifying Graduate Assistants (Teaching, Research)
- Qualifying Fellows (McKnight, Gubernatorial, all College Teaching, Interdepartmental and Auzenne Fellows)
- All those enrolled for a minimum of 9 graduate credit hours.

3. Enrollment

- For 2009-2010, there are two plans, Basic and Comprehensive.

Domestic Student Plans

- Basic Plan cost: \$929 with a subsidy of \$400 (.50 FTE) , the student pays a net of **\$529**.
- With a subsidy of \$200 (.25-.49 FTE), the student pays a net of **\$729**.
- Comprehensive Plan cost: \$1250 with a subsidy of \$400 (.50 FTE), the student pays a net of **\$850**.
- With a subsidy of \$200 (.25-.49 FTE), the student pays a net of **\$1,050**.

International Student Plan

- International students who choose the university sponsored plan that meets the Board of Governors required coverage may only purchase the Comprehensive Plan, costing \$1299.
- With a subsidy of \$400 (.50 FTE), the student pays a net of **\$899**.
- With a subsidy of \$200 (.25-.49 FTE), the student pays a net of **\$1,099**.

Note: The previous health insurance plan's out-of-pocket expense after the subsidy was approximately \$904 for Domestic students and \$856 for International students.

Please consult the following link for more information: gradstudies.fsu.edu/content/download/7324/48640.

Those with further questions, please feel free to contact The Graduate School at 644-3501 or Richard Buchanan at rbuchanan@fsu.edu (preferred).

III. REGISTRATION

A. Procedures

Choose courses after consulting the list of offerings for the current semester located online at the Registrar's web page: registrar.fsu.edu. The Registrar web page not only lists course offerings, but also specifies registration procedures, deadlines, final examination schedules, fees, and payment procedures. Discuss course choices with the major professor; if a student has yet to choose a major professor, discuss the possible choices with the DGS or the director of the particular program. Register as early as possible to avoid technical problems that may cause delays in the process.

Go to campus.fsu.edu and log on to Blackboard with an FSU ID and password. If students do not already have an ID and password, the site allows them to set one up at this time. After logging in, go to the "Secure Apps" tab and choose the "Register for Classes" option. Select the appropriate registration window, then enter the course code and press "Submit." In order to drop a class, check the "Drop" box and then click "Submit."

B. Course Load

Twelve (12) hours per semester generally constitutes a full-time load for graduate students. Teaching assistants must register for a minimum of 9 hours each semester to be granted full-time status; tuition waivers are provided for a minimum of 9 and a maximum of 12 hours of coursework.

C. Directed Individual Study

Students interested in studying a particular topic not generally offered as part of the English department curriculum may register for a Directed Individual Study (DIS). Students will have to identify a faculty member willing to direct his/her study; the student and the professor will agree on the amount of credit (1 to 3 hours) sought, and define the tasks to be performed to earn credit. Students will have to fill out a course approval form located at the bottom of the English Graduate page: english.fsu.edu/graduate/gradmain.htm, give the course a title and a definition; and, once the faculty director has signed the form, submit it (and the plan) to the DGS for approval. After the DIS has been approved, see the Graduate Program Assistant for a reference and section number assigned to it. Do not assume that an approved DIS in the modern American short story automatically satisfies program requirements for a course in American literature: to apply any DIS to specific program requirements, students will need an pre-approval by the DGS. This is rare, however, since ungraded or S/U classes are generally *not counted* toward degree requirements. There are exceptions, however. To effect such an exception students will write a brief letter outlining the work covered in the DIS and justify it as satisfaction of a program requirement. If the student's plan is approved, a copy of the letter will go into a file for verification. Students are limited to two courses in DIS per degree: if earning both the M.A. and Ph.D. degrees at Florida State, students can use a total of four courses in Directed Individual Study. Graduate-level DIS courses are graded on an S/U basis.

D. Individualized Sections

Students registering for thesis or dissertation hours (for writing the M.A. thesis in Rhetoric and Composition or the Ph.D. dissertation), Directed Readings (ENG 6907, for students preparing for the Ph.D. Preliminary exam), the preliminary exam itself, or the thesis or dissertation defense will have to have a section created individually for them. (Please note the differences between this Directing Readings course and the Directed Individual Studies course [DIS] discussed above.) Please see the Graduate Program Assistant for a section and reference number for any of these courses. This registration number changes each semester. If students are registering for thesis hours, dissertation hours, or directed reading hours, they must have a signed and approved supervisory committee form on file in the Department of English office.

E. ENG 5935 Course (Speakers in English Studies)

All M.A. students in residence who receive a fee waiver are required to take one credit hour of ENG 5935r (Speakers in English Studies) each fall and spring term they are registered. All Ph.D. students in residence will likewise be required to take one credit hour of ENG 5935r (Speakers in English Studies) each fall and spring term *until* they pass their preliminary examinations. The course will be graded S/U. Students will be expected each semester to attend eight events with speakers sponsored by the department or approved by the Graduate Committee. The Department events include the Colloquium and other speakers hosted by the Literature Program, the Warehouse Reading Series and other speakers hosted by the Creative Writing Program, by the Composition and Rhetoric Program, and presentations by candidates interviewing for teaching positions with the Department. Students will be expected to sign attendance sheets to be submitted to the Graduate Program Assistant a week before grades are due each semester. The course credit does not count toward the degree.

F. Out-of-State Tuition Waivers and Florida Residency

Students must establish Florida residency by the beginning of their second year as a teaching assistant. No portion of out-of-state tuition will be waived after the first year. Those who begin during the summer session will not be required to establish residency until the first day of the following fall semester, although because of the fee reduction some may want to establish residency as soon as possible. To establish residency, Students need to live at a Florida address for at least one year and must be here in some capacity other than as a student (employment as a teaching assistant, for example). That is, students must establish legal residency by filing a Declaration of Domicile (REQUIRED) obtainable *in person* from the Clerk of the Circuit Court in the county courthouse of the Florida county in which they claim permanent domicile. (The fee in Leon County is currently \$15.00.) Note: This document must be filed prior to the first day of classes of the student's first semester. Such a filing date will ensure that the student can register as an in-state student the first day of the second year. For more information on residency status see admissions.fsu.edu/ or call Michael McKeown in the Admissions' Residency Office in room A3900 University Center Bldg. A (850.644.7121).

G. In-State Tuition Waivers

In-state teaching assistants have the matriculation portion of their tuition waived, but they must still pay fees (\$57.38 per hour, although the fee is subject to change each year). Waivers may be used only for graduate level classes pertinent to the student's degree program; they cannot be used for recreational courses such as music lessons or aerobics. General information regarding graduate registration and university regulations is available online at <http://www.studentsfirst.fsu.edu/>.

IV. UNIVERSITY REQUIREMENTS FOR THE M.A./M.F.A. DEGREE

Requirements for the Master's degree are relatively flexible, requirements for the Ph.D. degree less so; if a student is currently in the Master's program and is considering pursuing a Ph.D., he/she may wish to choose Master's program courses with the Ph.D. program requirements in mind. To earn a Master of Arts degree, students must accomplish the following:

1. Maintain a grade point average of 3.0 or better while accumulating 33 credit hours (45 for the M.F.A.) in courses approved for an emphasis (literature, writing, or rhetoric: see below).
2. Demonstrate proficiency in one foreign language. This requirement does not have to be filled prior to application. Students can meet the language requirement in one of three ways: 1) by performing satisfactorily (scoring 460 or better) on the Graduate School Foreign Language Test (GSFLT) administered by the Instructional Support Center of FSU's Learning Systems Institute; check with the Evaluation Services Office in 106 Johnston Building for scheduling details on the test; 2) by performing satisfactorily on the Graduate Reading Knowledge Examination administered by Florida State's Classics Department or Department of Modern Languages. Florida State's reading knowledge examinations require the translation of approximately 500 words from another language into English, with the help of a dictionary. Students can prepare for this test in a single semester, even without previous knowledge of a foreign language, by taking a graduate course (look for 5000-level courses labeled "Graduate Reading Knowledge" under each language in the Directory of Classes) focused on teaching reading knowledge rather than skill in speaking or writing. Should the student fail the examination on the first attempt, however, he/she will have to wait a semester to retake it. Bear in mind that the language requirement must be met before registering for the Ph.D. preliminary examination. 3) by making a grade of B-minus or higher in a fourth-semester undergraduate literature course in a foreign language. To demonstrate high proficiency in a single foreign language, students need to do the following: 1) pass an oral examination administered by a member of the Department of Modern Languages or the Classics Department or some

other person deemed competent by the DGS, or 2) achieve a grade of B-minus or better in a graduate-level literature course in the foreign language. In the cases of both regular and high-level proficiency, the student's supervisory committee must approve the particular languages selected. International students may use their native language if so approved. Please note that courses taken to fulfill the foreign language requirement do not count as hours toward a degree. (This is not required of MFA students.)

3. Produce an acceptable culminating performance. This means students must pass the M.A. portfolio or produce and defend a satisfactory M.A. thesis with an emphasis in rhetoric and composition; M.A. students in literature must revise and defend a satisfactory M.A. capstone essay. M.F.A. students of creative writing, must write and defend a satisfactory M.F.A. thesis.

4. Meet all the above requirements within 7 years from the time the student first registers for graduate credit. When choosing courses and planning a program path, bear in mind the following: At least 30 of the 33 hours (36 of 45 for M.F.A.) required in course work must be taken on a letter grade basis. With the permission of the Director of Graduate Studies, Master's candidates may take up to 6 hours in course work outside the Department of English. Candidates may take up to 6 hours in Directed Individual Study (ENG 5906r). Three hours from the summer T.A. training program (LAE 5370, Teaching English in College) may count toward the 45 hours (only rhetoric majors may also count LAE 5946 toward the M.A. degree). Remember that under normal circumstances a Master's student may hold a Teaching Assistantship for no more than two years (three for M.F.A.), so plan to complete course work within this time. Students entering the Master's program without adequate preparation in English at the undergraduate level may be required to take additional courses beyond the ordinary requirements.

V. DEPARTMENT REQUIREMENTS FOR THE M.A. WITH EMPHASIS IN LITERATURE

Students who choose the literature track will need a faculty advisor by the beginning of their second year. Their 33 semester hours of course work must include the following:

1. General Literature Requirements:

- Gateway Theory (ENG 5933)
- One course pre-1660
- One additional course pre-1800
- One additional course 1660-1900

2. Nine hours in an Area of Concentration selected from the following list:

- Medieval and Early Modern British Literary and Cultural Studies (through 1660)
- British and Irish Literary and Cultural Studies: 1660-1900
- Post-1900 Literary and Cultural Studies (American, British, Irish)
- American Literary and Cultural Studies to 1900
- African-American Literary and Cultural Studies
- History of Text Technologies
- Feminism, Gender, and Sexuality Studies
- Colonial, Postcolonial, and Transnational Literary and Cultural Studies

3. One literature course whose chief organizing principle is alterity (i.e., a course that focuses on race, class, gender, ability, sexual orientation, or ethnicity). In this one instance the course fulfilling this requirement may, as well, fulfill another.

4. All M.A. students in residence and supported by a T.A. are required to take one credit hour of ENG 5935r (Speakers in English Studies) each fall and spring term in which they are registered.

The Literature M.A. Capstone Essay

ENG 5971 (Professional Research and Writing) is offered only at the M. A. level, and should be taken during the second year of the M. A. program (after a minimum of 15 credit hours have been earned). Its purpose is to help M. A. candidates further develop the skills required to produce an in-depth, scholarly research project of article length and publishable quality, and in doing so, to enhance those students' professional writing and critical thinking skills. In this course the students will revise thoroughly a critical, historical, or theoretical project prepared for a previous class. The revision would normally be supervised by the literature professor for whom the paper was originally written or the project created, and the goal would be to prepare the paper for publication in a peer-reviewed journal and/or to submit it as a writing sample for a Ph. D. application. The paper must treat a subject that is appropriate for the Area of Concentration selected by that student. The course culminates in a one-hour oral exam. Students should:

1. Under the supervision of the professor, draw up a relevant, inclusive reading list on the subject of the essay or project.
2. Demonstrate a thorough familiarity with at least three journals in the relevant field. These journals should be selected in consultation with the ENG 5971 instructor. Moreover, the student should demonstrate a thorough familiarity with the latest editions of the *MLA Style Manual*, the *Chicago Manual of Style*, the *AP Stylebook*, or other style manuals pertinent to the student's field of study.
3. Prepare a critical abstract of the arguments in at least three articles, one from each of the selected journals, in order to demonstrate familiarity with current scholarly discourses in the chosen area of concentration.
4. Present and discuss the reading list, the critical abstracts, and the revised version of the essay or project during an oral exam conducted by the major professor and two colleagues, at least one of whom is also in the student's area of concentration. The revised essay or project should include the original, graded classroom version, a "track changes" version, and a final clean copy, all of which should be available to the committee at least 10 days prior to the exam.

Students enrolled in ENG 5971 should also present a 15-20 minute version of their paper to **at least one** peer review seminar established for the purpose and attended by the Director of Graduate Studies (or designate).

Moreover, all candidates for the Master of Arts degree must demonstrate: proficiency in a foreign language by satisfactory performance on the Graduate School Foreign Language Tests of the Educational Testing Service, or certification by the appropriate language department, or completion of twelve (12) semester hours in a foreign language with an average grade of at least 3.0 ("B"), or four years of a single language in high school.

VI. DEPARTMENT REQUIREMENTS FOR THE M.A. WITH EMPHASIS IN RHETORIC AND COMPOSITION

For students choosing an emphasis in rhetoric and composition, the 33 semester hours of coursework must include the following:

1. At least twelve hours of coursework in rhetoric and composition, from the following:
 - ENC 5700 Theories of Composition
 - ENG 5028 Rhetorical Theory and Practice
 - LAE 5370 Teaching English in College
 - LAE 5946 Teaching English as a Guided Study
 - ENC 5720 Research Methods in Rhetoric and Composition [Note: only Rhetoric majors may count LAE 5946 toward the MA degree.]
2. ENG 5933 (Issues in Literary and Cultural Studies).
3. All M.A. students in residence and supported by a T.A. are required to take one credit hour of ENG 5935r (Speakers in English Studies) each fall and spring term in which they are registered.
4. Six hours of thesis credit (for those electing the thesis option)
5. Twelve additional hours of coursework.
6. For the culminating performance, students may choose to defend either an M.A. thesis or an M.A. portfolio.

Moreover, all candidates for the Master of Arts degree must demonstrate proficiency in a foreign language by satisfactory performance on the Graduate School Foreign Language Tests of the Educational Testing Service, or certification by the appropriate language department, or completion of twelve (12) semester hours in a foreign language with an average grade of at least 3.0 ("B"), or four years of a single language in high school.

The Rhetoric and Composition M.A. Thesis

A. Register for the Thesis

Students must take a total of 9 thesis hours. No more than 6 hours may be taken in any one semester, however students must submit a complete and signed supervisory committee form before requesting hours. Students must be signed up for a minimum of two thesis hours in the term in which they receive their degrees. Students must continue to register for the minimum number of credit hours each semester if receiving a tuition waiver. Please see the Graduate Program Assistant for the appropriate number of hours.

All requirements for the MFA degree must be completed within seven calendar years from the time in which the student first begins taking classes.

B. Preparing a Prospectus

The prospectus should be submitted to the Department of English once it is approved and signed by the supervisory committee. The prospectus must be completed at least a semester before graduation. If writing a creative thesis (that is, an original piece of creative writing, or a collection of such pieces, as opposed to a critical/analytical/historical thesis), the prospectus must be accompanied by a writing sample in the genre proposed. If intending to write a novel or a play, the prospectus should probably summarize or outline the plot; if composing a long poem with a complex structure, the student might describe the structure and intention of the poem. On the other hand, if composing a poem or a short story, and the plan is to collect and add to the best work, to produce a collection of original work as a thesis, then the prospectus need not strain to impose thematic or technical connections among

the various works. Some students find it useful to write an introduction to their own work situating it within one or another literary tradition, discussing literary influences, and the like. Such an introduction often serves as a useful thesis summary for letters of applications and a succinct point of departure in job interviews. A sample creative prospectus is on the Department of English website.

The student must produce a first draft, which he or she and the major professor evaluate and revise until it suits both parties. When the major professor and the student agree that the prospectus is satisfactory, the student must produce a draft to be presented and discussed in the presence of the entire committee, whereupon it must be approved and signed by all the members of his or her committee. The prospectus should be submitted and approved before work in earnest begins on the thesis; it must be in a file in Academic Support Assistant's office at least one full semester before graduation. The prospectus should be submitted to the Department of English once it is approved and signed by the supervisory committee. The Department of English suggests that the prospectus be completed the semester the student is admitted to candidacy.

C. Writing a Thesis

The major professor, true to title, will have the major say as to the development and the ultimate success of the thesis. He or she will see chapters (or short stories, or sections) as they are completed, will make comments or suggestions, and will approve revisions or request additional changes. The major professor will let the student know when the thesis is ready to be shown to the other members of the supervisory committee. For the defense, the student will need to present each committee member with a clean "semi-final" draft of the thesis, usually revised one more time after the committee's response and defense. (If the student produces this draft on an inkjet printer, the print should be "letter quality" or "near-letter quality"; do not submit a "draft" quality print. Also, the department does not supply access to laser printers for final thesis printing.) It is not considered bad form to see committee members after submitting the thesis and before the formal defense: the student may be able to give better answers if they know what questions are coming.

D. Defending

To defend a thesis the student meets formally with the major professor and other members of the supervisory committee to answer their questions about the work submitted. The student registers for ENG 8976 (Thesis Defense) for the term in which he or she plans to defend it. Contact the major professor and committee members to arrange a time convenient to all, and then see the administrative support assistant to reserve a conference room for the defense. Ask the committee members if there is anything particular one ought to consider or reconsider or look up before the defense. Remember that the major professor has overseen the thesis in progress, and obviously considers it defensible. At the defense, make note of the suggestions and corrections made by the supervisory committee: These notes will facilitate a final revision.

E. Submitting

Submission of all Theses and Dissertations is now done electronically. See the Blackboard website gradstudies.fsu.edu/Information-For/New-Current-Students when ready to begin contemplating graduation.

Please note that before the Graduate Director can sign the Final Term Degree Clearance Form and title pages, he or she must first see the completed thesis, so please bring a copy when coming to complete the paperwork.

The M.A. Portfolio in Rhetoric and Composition

A. Objectives of the MA Portfolio

1. To represent the breadth of a student's study of rhetoric and composition
2. To study a subject in depth and to convey the results of that study in writing
3. To contribute to the ongoing conversation among scholars in rhetoric and composition
4. To connect his or her study of rhetoric and composition to writing/reading/teaching beyond his or her experience as an MA student.

B. Procedure

1. Students should plan to compile their portfolios the semester following completion of their course work.
2. Students will choose a committee, as they do with the M.A. thesis option, consisting of a chair, a second member of the Rhetoric and Composition faculty, and a third faculty member who may be in any area.
3. Students will meet with the chair of their committee to make plans for completing the portfolio. Students and chairs are responsible for choosing the content of the portfolio. Committee chairs may respond to a preliminary draft of the portfolio up to three weeks before the portfolio is submitted.
4. An oral defense of the portfolio will take place within two weeks of the submission of the completed portfolio; generally, portfolios will be due two weeks before grades are due during spring and fall semesters. A majority (two of three) of committee members must agree that a portfolio passes. If a portfolio fails to receive a majority of passing votes, the student may resubmit the revised portfolio the following semester.

C. Content

Each portfolio should include the following:

1. A letter to the committee introducing the contents of the portfolio and explaining the motivation for choosing to include each piece and what the overall portfolio says about the student as a scholar of rhetoric and composition (1-5 pages).
2. A substantive revision of one essay originally written for any graduate level rhetoric and composition class. Include the original essay (15-20 pages) and any teacher commentary.
3. A bibliographic essay that provides an introduction to research in any area of interest to scholars in rhetoric and composition. (See reviews in *CCC* or *College English* as a model of a selective bibliographic essay. Also see *Teaching Composition: Twelve Bibliographic Essays*, ed. Gary Tate, 1987.) Bibliographic essays generally describe the scope and nature of research in a particular area, identify the most significant research, critique the limitations of the research, and suggest areas where more research is needed. The bibliographic essay may be in the same area as the "original essay" below (15-20 pages).
4. An original essay, written for the portfolio, about any subject of interest to scholars in rhetoric and composition. This essay should be of publishable quality (15-25 pages).
5. A position statement on teaching and/or writing that connects the work students have done (including course work, teaching, administrative work, etc.) with their future plans as teachers, writers, or academics (5-10 pages).

Students may choose also to include up to 10 pages of representative teaching materials including sample course outlines, assignments, responses to student writing, etc. with a brief explanation of how that material reflects their work as specialists in rhetoric and composition. (Optional to 10 pages).

M.A. Timeline

MA	Fall	Spring	Summer
Year 1	<ul style="list-style-type: none"> • Begin required course work 	<ul style="list-style-type: none"> • Continue required coursework • Submit a signed Master’s Committee Form to the English Grad Program Coordinator 	<ul style="list-style-type: none"> • Continue required coursework
Year 2	<ul style="list-style-type: none"> • Submit annual review to Grad program coordinator • Submit Approved Thesis Prospectus to the Grad Program Coordinator • Submit Research Approval Form to Office of Graduate Studies • Call Grad Coordinator for Thesis Class numbers for Following Semester • Review University Graduation Requirements • Complete Required Course Work 	<ul style="list-style-type: none"> • Register for Thesis Hours to Equal a Minimum of 6 Hours • Register for Graduation • Review University Graduation Requirements (note deadlines) • Submit Manuscript to Committee • Schedule a Date/Room for Thesis Defense with Front Desk Personnel • Arrange to Meet with Final Clearance Advisor in Office of Graduate Studies. • Defend Thesis • Submit Department of English Thesis Signature Form to Grad Program Coordinator. • Continue Working With OGS Clearance Advisor on Graduation Requirements 	

VII. DEPARTMENT REQUIREMENTS FOR THE M.F.A. IN CREATIVE WRITING

Students will need a faculty advisor by the end of their second semester in the program, a member of the writing program who is willing to oversee the student’s program and registration each term. The 45 semester hours of course work must include the following:

1. 21-24 hours of work in writing, of which:

-- 12-15 may be taken in any combination of the following courses, provided at least two of the courses are taken: Fiction Workshop, Poetry Workshop, Drama Workshop, Article and Essay Workshop (the four workshops in writing may be repeated for credit), or Writing Seminar;

-- 9-12 hours devoted to writing a creative thesis.

2. 21-24 hours in literature and related courses, including ENG 5933 (Issues in Literary and Cultural Studies). LAE 5370, Teaching English in College, may count toward the 21-24 hours in literature and related courses.

3. All M.F.A. students in residence and funded through a T.A. are required to take one credit hour of ENG 5935r (Speakers in English Studies) each fall and spring term in which they are registered.

4. Students considering an application to the Ph.D. program, may want to select these courses with the Ph.D. requirements in mind

5. For the culminating performance, students must write and defend a thesis in fiction, poetry, drama,

or the essay. The thesis may be either a single piece of writing or a collection. A portion of the thesis may originate in written work used to fulfill course requirements, but the thesis project may not consist entirely of such material; in other words, the thesis should contain a substantial amount of new work created after coursework has been completed.

M.F.A. Thesis

A. Registration

Students must take a total of 9-12 dissertation hours. No more than 9 hours may be taken in any one semester, however students must submit a complete and signed supervisory committee form before requesting hours. Students must be signed up for a minimum of two thesis hours in the term in which they receive their degrees. Students must continue to register for the minimum number of credit hours each semester if receiving a tuition waiver. Please see the Graduate Program Assistant for the appropriate number of hours.

All requirements for the MFA degree must be completed within seven calendar years from the time in which the student first begins taking classes.

B. Preparing a Prospectus

The prospectus is a serious, thoughtful document of substance which should be submitted to the Department of English once it is approved by the student's committee and the DGS. The prospectus must be completed at least a semester before graduation. For a creative thesis (that is, an original piece of creative writing, or a collection of such pieces, as opposed to a critical/analytical/historical thesis), the prospectus must be accompanied by a writing sample in the genre proposed. If intending to write a novel or a play, the prospectus should probably summarize or outline the plot; if composing a long poem with a complex structure, the student might describe the structure and intention of the poem. On the other hand, if composing a poem or a short story, and the plan is to collect and add to the best work, to produce a collection of original work as a thesis, then the prospectus need not strain to impose thematic or technical connections among the various works. Some students find it useful to write an introduction to their own work situating it within one or another literary tradition, discussing literary influences, and the like. Such an introduction often serves as a useful thesis summary for letters of applications and a succinct point of departure in job interviews. A sample creative prospectus is on the Department of English website.

Students must produce a first draft, which they and their major professor evaluate and revise until it suits both parties. When the major professor and the student agree that the prospectus is satisfactory, the student must produce a draft to be presented and discussed in the presence of the entire committee, whereupon it must be approved and signed by all the members of his or her committee. The prospectus must be submitted and approved before work in earnest begins on the thesis; it must be in a file in Grad Program Coordinator's office at least one full semester before graduation. The prospectus should be submitted to the Department of English once it is approved and signed by the supervisory committee. The Department of English recommends that the prospectus be completed the semester the student is admitted to candidacy.

C. Writing a Thesis

The major professor, true to title, will have the major say as to the development and the ultimate success of the student's thesis. He or she will see chapters (or short stories, or sections) as they are completed, will make comments or suggestions, and will approve revisions or request additional changes. The major professor will let the student know when the thesis is ready to be shown to the other members of the supervisory committee. For the defense, the student will need to present each committee member with a clean "semi-final" draft of the thesis, usually revised one more time after the committee's response and defense. It is not considered bad form

to see committee members after submitting the thesis and before the formal defense: the student may be able to give better answers if they know what questions are coming.

D. Defending

To defend a thesis the student will meet formally with the supervisory committee to answer questions about the work submitted. The student registers for ENG 8976 (Thesis Defense) for the term in which he or she plans to defend it. Contact the major professor and committee members to arrange a time convenient to all, and then see the Graduate Program Coordinator to reserve a conference room for the defense. Ask committee members if anything particular ought to be considered or reconsidered before the defense. Remember that the major professor has overseen the progress of the thesis and obviously considers it defensible. At the defense, make note of the suggestions and corrections made by the supervisory committee: These notes will facilitate a final revision.

E. Submitting

Beginning August 24, 2009, students must complete the entire manuscript clearance process within 60 days of the defense of their manuscript. Students unable to successfully complete the entire process within the 60 days, will have to redo the defense.

Submission of all Theses and Dissertations is now done electronically. See the Blackboard website [gradspace.gradstudies.fsu.edu/Information-For/New-Current-Students](http://gradstudies.fsu.edu/Information-For/New-Current-Students) when ready to begin contemplating graduation.

Please note that before the Graduate Director can sign the Final Term Degree Clearance Form and title pages, he or she must first see the completed, fully revised thesis, so please bring a copy when coming to complete the paperwork.

See next page for M.F.A. Timeline.

M.F.A. Timeline

MFA	Fall	Spring	Summer
Year 1	<ul style="list-style-type: none"> • Begin required coursework • Recommended Coursework: <li style="padding-left: 20px;">3 hrs workshop <li style="padding-left: 20px;">3 hrs literature requirement <li style="padding-left: 20px;">1 hr speakers <li style="padding-left: 20px;">1 hr pedagogy <li style="padding-left: 20px;">1 hr SER or Reading Group 	<ul style="list-style-type: none"> • Continue required coursework <li style="padding-left: 20px;">3 hrs workshop <li style="padding-left: 20px;">3 hrs literature requirement <li style="padding-left: 20px;">1 hr speakers <li style="padding-left: 20px;">1 hr pedagogy <li style="padding-left: 20px;">1 hr SER or Reading Group 	<ul style="list-style-type: none"> • Continue required coursework if teaching. <li style="padding-left: 20px;">3 hrs literature requirement <li style="padding-left: 20px;">1 hr speakers <li style="padding-left: 20px;">1 hr SER or Reading Group
Year 2	<ul style="list-style-type: none"> • Submit annual review to English Dept. Graduate Coordinator • Submit a signed Master’s Committee Form to the English Grad Program Coordinator • Continue Required Coursework: <li style="padding-left: 20px;">3 hrs workshop <li style="padding-left: 20px;">6 hrs literature requirements <li style="padding-left: 20px;">1 hr speakers 	<ul style="list-style-type: none"> • Submit Approved Thesis Prospectus to the Grad Program Coordinator • Call Grad Coordinator for Thesis Course Numbers for Following Semester • Continue required coursework <li style="padding-left: 20px;">3 hrs workshop <li style="padding-left: 20px;">6 hrs literature requirements <li style="padding-left: 20px;">1 hr speakers 	<ul style="list-style-type: none"> • Continue required and optional coursework if teaching.
Year 3	<ul style="list-style-type: none"> • Submit annual review to English program coordinator • Register for 3-6 Thesis Hours • Complete Optional Course Work • Submit Research Approval Form to Office of Graduate Studies • Submit Manuscript to Committee • Call Grad Coordinator for Thesis Class numbers for Following Semester • Review University Graduation Requirements 	<ul style="list-style-type: none"> • Register for Thesis Hours to Equal a Minimum of 9 Hours • Register for Graduation • Review University Graduation Requirements (note deadlines) • Schedule a Date/Room for Thesis Defense with English Program Front Desk • Arrange to Meet with Final Clearance Advisor in Office of Graduate Studies. • Defend Thesis • Submit Department of English Thesis Signature Form to Grad Program Coordinator. • Continue Working With Final Clearance Advisor on Graduation Requirements 	

VIII. AFTER THE M.A. OR M.F.A.: GOING ON FOR THE PH.D.

Students who wish to continue for the Ph.D. at Florida State will need to collect new letters of recommendation, fill out the appropriate forms, and apply for admission to the Ph.D. program. Note that applicants are accepted into the Ph.D. program from the Master’s program on a strictly competitive basis. T.A. appointments at the Master’s level, do not carry over to the Ph.D.; students must apply to be considered for a T.A. at the Ph.D. level.

Note that M.A. and M.F.A. students who are admitted to the Ph.D. program must have been granted and conferred the M.A. or M.F.A. degree the semester before embarking on Ph.D. study.

Changing Tracks

Students, once accepted into the program, who wish to change tracks must submit an internal application form with a statement of purpose and rationale to the Director of Graduate Studies (DGS), along with a new writing sample. The Admissions Committee will consider the application in that year’s round of admissions deliberations for outside applicants (i.e. after the January 1 deadline). The student should as well have the written support of one or more faculty members in the new track, and should ask other professors to

write letters to support the change. The student may also petition to have his/her case considered earlier, in which case, the DGS has the option of asking three members of the Admissions Committee to vote on the application and make a decision within a month from the time the application is received. Changes among M.A. programs, although more unusual, would follow the same pattern

IX. UNIVERSITY REQUIREMENTS FOR THE PH.D. DEGREE

Students must accomplish the following objectives to earn the Ph.D.:

- A. Maintain a grade point average of 3.0 or better on all graduate-level work.
- B. Accumulate a total of at least 27 hours in course work beyond the M.A., plus 24 dissertation hours.
- C. Satisfy the University Residency Requirement: Upon completion of the Master's degree or 30 hours of upper level coursework, students must register for 24 semester hours in 12 consecutive months; during this time the student is expected to take advantage of and contribute to the academic environment at Florida State University. Students may meet this residency requirement while still taking coursework (by taking 9 hours in the spring, 6 hours in the summer, and 9 hours in the fall, for example) or may use dissertation hours to meet this requirement.
- D. Perform satisfactorily on the Preliminary Doctoral Examination: students are required to take "prelims" by the end of the second semester (excluding summer) after they have completed their coursework.
- E. Produce and defend a satisfactory Ph.D. dissertation.
- F. Complete all requirements for the doctoral degree within five calendar years from the time the student passes the Preliminary examination. Beyond the 5 year period the student's supervisory committee will require a new preliminary examination.

X. DEPARTMENT REQUIREMENTS FOR THE PH.D.

- A. Students must satisfy the M. A.'s General Literature and foreign language requirements (even if student is directly admitted into the Ph.D. after completing only a B. A. degree)
- B. Take a total of eighteen credit hours (nine for those delivering a creative dissertation) in an Area of Concentration chosen from the approved list of eligible concentrations or another area approved by the Director of Graduate Studies and the Graduate Committee, this in preparation for a Ph.D. Preliminary exam in the major field. Students can apply a maximum of nine hours from the Masters level toward the Ph.D. concentration requirement. Subdivisions within the general Areas of Concentration, listed below, will be detailed by individual caucuses comprised of faculty specializing in the Area:

- Medieval and Early Modern British Literary and Cultural Studies (through 1660)
- British and Irish Literary and Cultural Studies: 1660-1900
- Post-1900 Literary and Cultural Studies (American, British, Irish)
- American Literary and Cultural Studies to 1900
- African-American Literary and Cultural Studies
- History of Text Technologies
- Feminism, Gender, and Sexuality Studies
- Colonial, Postcolonial, and Transnational Literary and Cultural Studies
- A Literary Genre (Students writing a creative dissertation only)

- C. Take one literature course whose chief organizing principle is alterity (i.e., a course that focuses on race, class, gender, ability, sexual orientation, or ethnicity). In this *one instance* the course fulfilling this requirement may, as well, fulfill another.
- D. Pass a major and a minor exam based on reading lists drawn from the Areas of Concentration above.
- E. Individual Areas of Concentration may involve additional requirements. These requirements will be set by the caucus comprised of faculty in the Area of Concentration.
- F. In addition, a student's supervisory committee may determine that additional work in a relevant foreign language is necessary for a student's graduate program and scholarly interests.
- G. ENG 5935r (Speakers in English Studies). All Ph.D. students in residence and supported by a T.A. are required to take one credit hour of ENG 5935r, "Speakers in English Studies," each fall and spring term until they pass their prelims. The course will be graded S/U.

XI. THE PRELIMINARY DOCTORAL EXAMINATION

A. Getting Ready

1. When to take the exam: Students are not formally admitted to *candidacy* for the Ph.D. until they have passed prelims—a task which must be accomplished at least six months before one can receive the degree. Normally, the earliest a student takes the prelims is during the semester immediately following the completion of *all* course work (including the foreign language requirement). In exceptional cases, students may complete one last requirement in the term in which they take the exam (check with the DGS for permission). By University regulation, students are required to take prelims by the end of the second semester (excluding summer) after they have completed their coursework.

2. Setting up a committee: Committee members usually are selected in consultation with the major professor, but the Director of Graduate Studies and/or the director of the specific program can also recommend faculty members whose specializations and interests may complement the student's own. In addition, the faculty listing on the Department of English website outlines faculty interests and publications. The supervisory committee must be in place (and a signed committee form on file in Graduate Program Assistant's office) no later than the semester before taking preliminary examinations.

3. Changing the composition of the supervisory committee: Once a doctoral supervisory committee is formed, the Department Chair or the Director of Graduate Studies must be consulted before any change is made in the composition of the committee. Such changes will be approved only after consultation with both the major professor and the faculty member concerned. No change in the composition of the committee will be permitted in the interval between the written and oral portions of the preliminary examination.

B. The Nature of the Exam

1. Format: The Preliminary Doctoral Examination, designed to establish that students are prepared to begin serious work on a Ph.D. dissertation, is a 12-hour written and a 1-2 hour oral examination. The written part of the test is given over three days, in three 4-hour periods. Students will be asked to write for eight hours on the major area of concentration and for four hours on the minor area.

2. Preparation for and administration of the written exam: Ordinarily the major professor solicits questions from all members of the supervisory committee and designs the examination based on a reading list that the student develops in consultation with the major professor and committee members. The major professor can generally tell the students what to expect. In the case of rhetoric and composition, a student will develop a reading list that builds from a common set of readings, and the exam will include three sets of questions: one in rhetoric, one in composition, and one in a subfield of rhetoric and composition of the student's choosing. Typically (but not invariably) a student arriving for the first day of the exam is presented with seven to ten questions on the major area, and asked to write on four for an hour each; the second day, the student may be given seven to ten different questions, still on the major area, and asked again to write four 1-hour essays. The third day questions are patterned in the same way, but address the minor area. Various rules ensure that prelims are no more harrowing for one student than for another. No copies of past examinations are to be made available to any student, although major professors may provide general examples of the kinds of questions likely to be asked, and questions are not to be made available to students before the exam. Under no circumstances are materials allowed in the examination room except blank paper, pens and pencils, and a one-volume college-level dictionary. The exam is normally taken on a computer dedicated to this purpose, and the 4-hour time limit for each section of the examination is absolute: no extra time for writing, proofreading, or revising is allowed to any student except those registered with the Office of Disabled Student Services.

3. The preliminary exam structure for the major area for students specializing in Rhetoric and Composition includes three areas, equally weighted:

Part 1: Rhetorical History, Theory, Research, and Application

Part 2: Composition History, Theory, Research, and Application

Part 3: Special Focus (for example: visual rhetoric; technology and literacy; writing assessment; theory and practice of writing centers; writing in the disciplines; genre and activity theory; writing and issues of race, ethnicity, and gender)

In addition, students will sit for an exam addressing the minor area of their program, based on a list created with the committee representative in that area.

The preliminary exam structure for students taking a minor in Rhetoric and Composition will include questions equally drawn from both rhetorical theory and composition theory.

4. Preparation for and administration of the oral examination: If the student's performance on the written exam is deemed satisfactory, he or she may proceed to the oral examination, which usually takes place within two weeks of the written exam. Students are provided with a copy of their exams, and they may be given the opportunity during the oral exam to qualify or correct some of their answers. The committee in turn will ask questions about or criticize the answers to both major and minor areas. This is a period in which the breadth and depth of the student's knowledge is probed. Students surely will be asked about questions answered but also about those not to answered. The oral examination, finally, presents an opportunity for the student to augment, amplify, and connect his or her knowledge and understanding of the chosen fields. The Prelims are usually judged by the committee as having been "Passed" or "Failed," but a "Conditional Pass" is an option also available to the committee. In this case the student may be asked to complete extra work: additional reading, the preparation of a paper or two on some subject deemed insufficient, or, in some rare instances, take additional coursework. The "Conditional Pass", however, is not a "Pass", but a suspension of the exam until the stated conditions are met. At that time only can the paperwork go forward and the student gain admission to Candidacy. The

committee also has the option of deeming the student's performance outstanding on both written and oral phases of the exam in which case a pass "With Distinction" may be granted by a unanimous vote of the committee.

C. Preparing for the Exam

1. Directed Readings: Students can prepare for prelims by taking up to six hours of ENG 6907, Directed Readings, under the supervision of the major professor (or possibly other members of the supervisory committee). The major professor will direct the student's attention to particularly helpful works, figures, or movements for further study. Students may count up to six hours of ENG 6907 toward the total hours required for the Ph.D. (ENG 6907 is not a degree requirement, however; that is, students may choose to study for their prelims without taking—and paying for—Directed Readings.) In any case, students will want to see all the members of the supervisory committee before registering for prelims: individual committee members may provide additional readings or study questions. The major professor can tell them exactly how the written test will be structured.

2. Registering for the prelims: Students must register for ENG 8964, Preliminary Doctoral Examination the semester they plan to take prelims. This is a one-time registration. Students need to get the reference number from the Graduate Program Coordinator in 405B. (Students who do not in fact take the examination that term will receive an "I." This grade will then be changed once the exam is completed.) Students agree with the major professor on the examination dates. Bear in mind that the oral examination ordinarily takes place within two weeks after the written, and that prelims are not normally scheduled during the summer term, finals week, or between academic terms. There is no substitute for advanced planning.

3. Policy regarding failure of the exam: If a majority of committee members agrees that the student's performance on the written portion of the examination is unsatisfactory, the student shall be deemed to have failed the examination at that stage. Otherwise, the student will proceed to the oral examination, and the decision to pass or fail will be based on the student's performance on both portions of the exam. A student who fails the examination (at either stage) may take it a second time; should a student fail the examination twice, he or she must petition the Graduate Committee for permission to make a third attempt.

D. Approved Major Areas for the Preliminary Examination

- Medieval and Early Modern British Literary and Cultural Studies (through 1660)
- British and Irish Literary and Cultural Studies: 1660-1900
- Post-1900 Literary and Cultural Studies (American, British, Irish)
- American Literary and Cultural Studies to 1900
- African-American Literary and Cultural Studies
- History of Text Technologies
- Feminism, Gender, and Sexuality Studies
- Colonial, Postcolonial, and Transnational Literary and Cultural Studies
- A Literary Genre (Students writing a creative dissertation only)

E. Acceptable Minor Areas for the Preliminary Examination

Also chosen from the approved list, the minor area is often a subdivision of one of the approved concentrations. Students will take the third day of their preliminary exams in this minor area. The department recommends at least some course work be taken in this minor area.

The reading list as representative of the field of knowledge of the major area should be substantially distinct from that of the minor area. That is, the minor field should be intellectually, pedagogically, and demonstrably distinct from the major area. All the fields listed above are acceptable minor fields, plus the following:

- Cultural studies in relation to the major field
- Folklore
- Humanities
- Language and linguistics
- Literature in relation to a non-literary discipline
- Literature and film studies
- Another definable field of study approved by the Graduate Committee

F. Petition Procedures for Graduate Committee Approval of Alternate Major and Minor Areas for Doctoral Preliminary Examinations

If a student wishes to write exams in an area or areas other than those specified on the above list (what the list calls “another definable field of study”), that student must petition the Graduate Committee using the following procedures:

1. Write a letter addressed to the Graduate Committee indicating:
 - Title and nature of proposed major or minor area—what defines it as a recognized field of study?
 - A rationale for selecting this area.
 - Names of committee members and a statement of support for this petition.
 - Projected dates for taking preliminary examinations. (Remember that the Graduate Committee may wish to come back to the student for further clarification. Be sure to submit the petition WELL in advance of the time the student plans to take the examinations.)
2. Submit copies of the major AND minor area reading lists electronically.
3. Give these materials to the Director of Graduate Studies in the term prior to the one in which the student plans to take the preliminary examinations.

G. Guidelines for Computer Use for Degree Examinations

To allow candidates to perform to the best of their abilities, the department has established the following guidelines within which students may request to write their degree examinations using a personal computer.

1. Students must reserve their exam room and computer no later than the end of the first week of classes in the term in which they plan to write the examination. A Reservation Book at the front desk allows students to block out time for the exam. Students should do this as soon as they find out when the committee will be available. The rooms fill up quickly.
2. If the schedule and facilities permit, the department will provide access to the following departmental hardware and software: a program disk with word processing software and a formatted blank disk for file creation.
3. Candidates are encouraged to familiarize themselves with the hardware and software prior to writing the examination; the department, however, will provide no training in word-processing, assuming that

students who make such requests are skilled users of these systems and are likely to perform better using them than otherwise.

4. Only the program disks and blank disks supplied by the department are allowed.

5. To begin each writing session, a graduate studies office staff member will boot up the system and load the disks for the student; at the completion of the session, a staff member will also come to exit the system and unload the disks.

6. If the system is not equipped with a timed-save feature, students are responsible for saving work at regular intervals during the writing session.

7. Immediately following each writing session, the staff member who unloads the disks will take the text disk to the main office in the company of the student and print out the day's work. As with handwritten exams, students will be allowed time to review the printed hard copy to ensure that matters of format and mechanics are in order; substantive revisions, however, are disallowed at this time.

8. Only a basic word processing program will be supplied (Microsoft Word); special features such as spellcheck or thesaurus are not available.

9. Students elect to use this system at their own risk, so that extra time will not be allowed for an accumulation of minor difficulties in using the system; students will of course not be held responsible for major system problems, such as a power outage.

10. Because students may always write their exams by hand, the department reserves the right to decline a request for non-standard testing for any reason and at any time. Every effort will be made to honor all requests that fall under these guidelines.

XII. The Doctoral Dissertation

A. Hours

Students must take a total of 24 dissertation hours. No more than 12 hours may be taken in any one semester, however students must pass prelims before signing up for dissertation hours. They may retroactively add dissertation hours to the term in which they passed Prelims. After having passed Prelims, students must sign up for a minimum of two dissertation hours every term until submitting the dissertation. Students must be signed up for a minimum of two hours in the term in which they receive their degrees. Students must continue to register for the minimum number of credit hours each semester they receive a tuition waiver. Please see the Graduate Program Assistant for the appropriate number of hours.

All requirements for the doctoral degree must be completed within five calendar years from the time in which the student passes the prelim exam or the student's supervisory committee will require that a new preliminary exam be passed, unless the committee unanimously agrees to extend the time.

B. Preparing a Prospectus

The prospectus should be a carefully considered statement of the nature and purpose of the intended dissertation. A prospectus is a plan but not a contract. Upon completion of the research and the beginning of the written portion—or while working through problems in the plot of a novella—students may well find the dissertation taking a form or a direction not entirely anticipated while writing the prospectus. (Major changes that suggest

themselves should of course be discussed with the committee.) However speculative, a prospectus serves several purposes. It must be approved and signed by all the members of the supervisory committee. It assures that the student and the committee agree on how much work, and what kind of work, will be produced as an acceptable dissertation. Student and committee can agree on content and length of the intended dissertation. Committee members may be able to suggest additions and tactics, or to alert students to possible dangers in the path they propose to follow. The prospectus should make clear what work is already done and the amount and nature of the work to be accomplished after the approval of the prospectus. Bear in mind that the dissertation may originate in a course, but may not consist entirely of work done to satisfy course requirements. Specify what work has been done and what work remains to be done in order to complete the dissertation.

For a critical dissertation, the prospectus should include a statement of rationale: make clear what questions are asked, what materials are used, and what will be demonstrated. Consider including a description of available sources and a bibliography with principal entries annotated. A dissertation prospectus might adhere to the following template:

- Summary of project
- Significance in light of related work
- Contributions to field
- Theoretical methodology
- Description of proposed chapters
- Primary and secondary source bibliography (major sources annotated)

For a creative dissertation (that is, an original piece of creative writing, or a collection of such pieces, as opposed to a critical/analytical/historical thesis), the prospectus must be accompanied by a writing sample in the genre of the dissertation. For a novel or a play, the prospectus would likely summarize or outline the plot; for a long poem with a complex structure, one might describe the structure and intention. On the other hand, poets or short story writers, who plan to collect and add to their best work, to produce an anthology the prospectus need not necessarily strain to impose thematic or technical connections among the various works. Some students find it useful to write an introduction to their own work situating it within one or another literary tradition, discussing literary influences, and the like. Such an introduction often serves as a useful dissertation summary for subsequent letters for applications and a succinct point of departure in job interviews. Many students find it useful to treat the prospectus for a creative dissertation as a grant application for residency at certain foundations.

The student must produce a first draft, which he or she and the major professor evaluate and revise until it suits both parties. When the major professor and the student agree that the prospectus is satisfactory, the student must produce a draft to be presented to the entire committee. It must be approved and signed by all the members of the committee. The prospectus must be submitted and approved before substantial written work on the dissertation commences; it must be in filed in Graduate Program Assistant's office at least one full semester before graduation.

C. Writing The Dissertation

A dissertation may be one extended essay; several shorter essays related by subject; an extended original work in fiction, drama, or poetry; or a collection of shorter original works.

D. Defending

Each member of the supervisory committee should have a complete draft of the dissertation at least one month before the defense date. Students should register at the beginning of that final term for ENG 8985, Dissertation Defense. The reference number is available from the Graduate Program Assistant in 405B. Students will defend

the dissertation in a 1-2 hour oral examination conducted by all the members of the supervisory committee, who will ask questions and may specify necessary additions or revisions. The dissertation defense is a public event *and* so the examination conducted by the supervisory committee is technically open to the public. If a candidate knows ahead of time of a significant interest on the part of other faculty, fellow students, friends, or family to attend the defense, the candidate must notify the major professor in advance so that a suitable venue may be reserved. In order to maintain the decorum of the examination, however we ask that the candidate and/or others make arrangements for anticipated celebrations at a separate venue. Any suggested revisions to the final dissertation must be completed within 30 days of the defense date otherwise a new defense must be scheduled after revisions are completed. Paperwork will go forward only after final revisions have been accomplished.

E. Submitting

The regulations governing the submission of dissertations are set forth in the university's "Guidelines and Requirements for Thesis Writers." Students will download a PDF version of the Guidelines and Requirements at gradstudies.fsu.edu/Information-For/New-Current-Students

The rules about paper, typing, pagination, margins and title pages are too varied and too complex to reproduce here. If students fail to present the dissertation in *precisely* the form specified by the university, the clearance advisor may refuse to accept it and deny clearance for graduation. "Guidelines and Requirements" not only includes sample pages and specifications for manuscript form, but a step-by-step guide to the fees and forms and processes involved in getting a dissertation through clearance. Remember also that before the Graduate Director can sign off on the Final Term Degree Clearance Form and the title pages, he or she must first see the completed thesis or dissertation, so please bring a copy when coming to have this paperwork completed.

F. Electronic Thesis, Treatise and Dissertation Submission

All students must submit their thesis or dissertation electronically. The submission process and formatting requirements for Electronic Theses and Dissertations (ETDs) are outlined in the Guidelines and Requirements for Theses, Treatises, and Dissertations. Students cannot receive manuscript format approval unless the manuscript has been successfully defended. For more information on ETDs at FSU, including the current semester's submission deadlines, please visit gradstudies.fsu.edu/Information-For/New-Current-Students

See next page for Ph.D. Timeline

Ph.D. Timeline

MFA	Fall	Spring	Summer
Year 1	<ul style="list-style-type: none"> • Begin Coursework Concentrating on Requirements (6-9 hours of graded courses) 	<ul style="list-style-type: none"> • Continue Coursework Concentrating on Requirements (6-9 hours of graded courses) 	<ul style="list-style-type: none"> • Continue Coursework Concentrating on Requirements (6-9 hours of graded courses)
Year 2	<ul style="list-style-type: none"> • Submit annual review to English Dept. Graduate Coordinator • Submit Supervisory Committee Form to English Dept. Graduate Coordinator • Continue Coursework Concentrating on Requirements (6-9 hours of graded courses) 	<ul style="list-style-type: none"> • Complete required coursework (6-9 hours of graded courses) • Begin Reading for Exams 	<ul style="list-style-type: none"> • Take Reading Hours • Schedule preliminary exam oral defense with English Dept. Front Desk • Schedule written portion of preliminary exam with English department front desk.
Year 3	<ul style="list-style-type: none"> • Submit annual review to English Dept. Graduate Coordinator • Take and defend Preliminary Exam early in the semester. • Submit Preliminary Exam Pass Form to English Dept. Graduate Coordinator • Submit Admission to Candidacy Request Form to English Dept. Graduate Coordinator • Register for dissertation hours (24 program minimum) 	<ul style="list-style-type: none"> • Begin dissertation hours (24 program minimum) • Submit Prospectus to English Dept. Graduate Coordinator. (See Graduate Student Handbook pg. 26) • Submit Research Approval Form to the Graduate School • Raise Awarded • 5 Year Candidacy Rule Goes Into Effect 	<ul style="list-style-type: none"> • Continue dissertation hours (24 program minimum)
Year 4	<ul style="list-style-type: none"> • Submit annual review to English Dept. Graduate Coordinator • Register for dissertation hours (24 program minimum) • Begin looking at graduation checklist: Theses, Treatises, and Dissertations 	<ul style="list-style-type: none"> • Submit Manuscript to Supervisory Committee very early in the semester • Schedule dissertation defense with English Dept. Front Desk • Defend dissertation with Supervisory Committee • Submit Defense Pass Form to Graduate Program Coordinator • Continue working with Final Clearance Advisor and The Graduate School on graduation requirements 	<ul style="list-style-type: none"> • Register for Graduation with Registrar's Office • Meet with Final Clearance Advisor Office of Graduate Services

XIII. GRADUATION

To complete course requirements, however spectacularly, does not guarantee graduation. Students must register for at least two hours of thesis or dissertation the semester a degree is issued. Register for the thesis defense ENG 8976 or dissertation defense ENG8985. The defense is a one-time registration. If the student does not defend, he/she will receive an "I" until the thesis is successfully defended. Do not sign up for the defense again. In order to receive the diploma, students must go to the registrar's website registrar.fsu.edu/services/graduation/ and apply for graduation and should complete the graduation application during the first two weeks of the

semester in which they hope to graduate. Consult the current Bulletin or Directory of Classes for a specific application deadline: a late application will delay graduation a semester (Remember, too, that the university will hold the diploma for ransom if any money is owed for parking tickets or library fines, regardless of how minute the fees are.) Students who apply for graduation and then for one reason or another do not graduate need to reapply for graduation the following semester.

The work for the Master's degree must be completed within seven years from the time the student first registers for graduate credit. Any graduate work transferred from another institution must have commenced not more than seven years prior to completion of the degree for the credits to be applicable to the Master's degree. Students close to these dates who know they are not going to finish on time, should see <http://www.gradstudies.fsu.edu/Information-For/New-Current-Students> for the proper forms.

XIV. CERTIFICATE PROGRAM IN PUBLISHING AND EDITING

The Department of English operates a graduate-level Certificate Program in Publishing and Editing, which is a 12-hour program designed to supplement—not to replace—regular graduate degree programs at either the Master's or the Doctoral level. A full description of the program requirements is available in the College of Arts and Sciences section of the University Graduate Bulletin, and on-line at the Department of English Web site: <http://www.english.fsu.edu/pub-ed/index.html>. In addition, students may direct inquiries about this program to the program director in the Department of English or to the Director of Graduate Studies.

XV. CERTIFICATE PROGRAM IN CRITICAL THEORY

The Department of English is the administrative home of an interdepartmental Certificate Program in critical theory, which is an 18-hour program designed to supplement—not to replace—regular graduate degree programs at either the Master's or the Doctoral level. There is a full description of the program requirements in the College of Arts and Sciences section of the University Graduate Bulletin, or students can direct inquiries to the program director in the Department of English or to the Director of Graduate Studies: http://www.english.fsu.edu/crit_theory/index.html

XVI. ADVISORY COUNCIL OF ENGLISH STUDENTS (ACES)

The Advisory Council of English Students (ACES) consists of five elected graduate students of the department who work in consultation with the English faculty and administration to promote the interests of English graduate students in the department and in the university by serving as non-voting members of select faculty committees and to report any relevant or essential information that concerns the graduate student population. ACES also works to promote professionalism among the graduates of the department in a number of ways: organizing and promoting social functions within the department; facilitating and advocating a good relationship between the department's faculty, administration, and graduate students; and organizing and supporting graduate-run academic colloquia and preparatory workshops.

XVII. GRADUATE ENGLISH ADVOCACY RESOURCE (GEAR)

The Graduate English Advocacy Resource (GEAR) is a ten member elected committee whose purpose is to promote the interests of English students in the department and in the university, to act as a conduit to the faculty on behalf of the English Graduate Student body, and to further develop the quality of graduate education and overall learning environment with the department. Specifically, GEAR will establish personal and social contact among graduate students and faculty by promoting social events. Also, it will assist the English faculty in promoting activities and relationships between English academics and professionals in related disciplines as well as advocate for the compensational concerns of English graduate students, which may include teaching

loads, travel funds, benefits, and health care. In previous semesters, GEAR has organized information sessions on thesis/dissertation preparation and the Ph.D. application process, and its members have assisted in the acclimation of incoming graduate students. Members can be contacted at gear@english.fsu.edu.

XVIII. GRADUATE AWARDS

Each spring the following graduate awards, accompanied by a small monetary consideration, are given:

Bertram and Ruth Davis Award for Outstanding Graduate Student Career

Russell Reaver Award for Outstanding Dissertation in American Literature or Folklore

Bert and Ruth Davis Award for Outstanding Dissertation in English Literature, Critical Theory, Linguistics, or Rhetoric and Composition

George M. Harper Award for Outstanding Graduate Writing: Essay Award for Outstanding Graduate Writing: Creative Writing

Ann Durham Award for Outstanding M.F.A. Thesis

John Mackay Shaw Academy of American Poets Award

Fred L. Standley, Robert O. Lawton, Marian Bashinski, and Bryan Hall Awards for Excellence in Teaching (4 awards)

XIX. LITERARY LIFE IN TALLAHASSEE: READINGS, LECTURES, AND CONFERENCES

Emailed notices announce the latest weekly readings in poetry and fiction, currently held at The Warehouse on Gaines Street, where generally Florida State faculty, members of the Department of English writing program, community and out-of-town guest writers, offer their own work. Professional Conferences also offer excellent opportunities for graduate students to present their own work. For information on other regional and national conferences, see the bulletin board outside the Department of English main office (WMS 405). The Departmental Literature committee organizes a Colloquium during the fall and spring semesters with guest experts in literature, theory, criticism, and cultural studies. Recent visitors have included such nationally prominent figures as Slavoj Zizek, Simon During, Srinivas Aravamudan, Mick Taussig, Elizabeth Grosz, and others. All students are encouraged to attend the colloquium, and are invited to meet the speaker at the informal reception that generally follows the talk. The Rhetoric and Composition Speakers Series, likewise, hosts several scholars each year, who give talks and often meet students in class. Recently, these scholars have included Cheryl Glenn, Todd Taylor, David Blakesly, Anne Wysocki, and Kathryn Hayles.

XX. LITERARY MAGAZINES AND PRESSES

A number of publications make Tallahassee a rich environment for those who care about reading and writing and offer valuable opportunities for editorial, managerial, and production experience:

Anhinga Press publishes poetry and sponsors poetry competitions in Florida and nationwide.

Director: Rick Campbell. Contact: 850-575-5592; anhinga.org/

Apalachee Review, also produced in Tallahassee, is one of the oldest literary magazines in Florida; it publishes fiction and poetry: apalacheereview.org/

The Southeast Review, Florida State's graduate student-produced literary magazine, publishes fiction, poetry, and art not only by Florida State students, but also by contributors from all parts of the country. Editorships are one-year appointments; southeastreview.org/

Kudzu Review, the undergraduate student-produced literary magazine, features fiction, poetry, and art by Florida State undergraduates. Graduate students advise the undergraduate editorial staff: english3.fsu.edu/kudzu/

College Composition and Communication (CCC) publishes research and scholarship in rhetoric and composition studies that supports college teachers in reflecting on and improving their practices in teaching writing and that reflects the most current scholarship and theory in the field. The field of composition studies draws on research and theories from a broad range of humanistic disciplines—English studies, rhetoric, cultural studies, gay studies, gender studies, critical theory, education, technology studies, race studies, communication, philosophy of language, anthropology, sociology, and others—and from within composition and rhetoric studies, where a number of subfields have also developed, such as technical communication, computers and composition, writing across the curriculum, research practices, and the history of these fields: ncte.org/cccc/ccc/

XXI. PLACEMENT

The Department has maintained a solid placement record for its Ph.D. graduates in a difficult job market. The departmental Placement Committee helps prepare job candidates by reviewing letters and vitas early in the fall semester and by scheduling mock interviews for those who will be interviewing at MLA or on campus visits. Individual advisement is available from members of the Placement Committee throughout the job search process. Copies of the MLA job booklets are kept in the Graduate Office, and job notices received from the Chronicle of Higher Education and other sources are available in the Graduate Lounge. Graduate students are encouraged to begin planning for entry into the job market early in their graduate careers. Do not hesitate to seek advice from senior graduate students, professors, members of the Placement Committee, or the Director of Graduate Studies.